



Study Group Proposal Form- Fall 2023

Thank you for your interest in leading an OLLI study group this winter/spring! Please complete the following form and submit it to the OLLI office **no later than May 5, 2023** (you are welcome and **strongly encouraged** to submit your proposal earlier!). We will respond to your proposal within the next two months. **Please note that we will try to accommodate your requests for dates, times and location of your course, but we cannot guarantee your first choice.** Please be as flexible as possible when suggesting dates, times, and location.

Proposals can be submitted via U.S. mail to the address above or via email to: lutterri@med.umich.edu.

Proposed Study Group Title

Your Name
Address
Phone
E-mail

Description of Event for Catalog:

Please describe your study group, including: what participants will get out of this study group, general topics to be covered, teaching format (discussion, lecture, etc.), any reading materials to be purchased by participant, any course materials required, etc.

Please limit to 100 words or less.

Please include a sentence or two about yourself.

Format (check all that apply)

- Lecture
- Readings
- Active participation
- Demonstration
- Discussion
- Visual media viewing

How often will this class meet?

- Once a week
- Other (specify) _____

How many times will this class meet?

How many hours will each class meeting last? 1.5 hours
 2 hours
 Other (specify)_____

Please continue on pg. 2

Do you need set up time? Yes No If so, how much? _____

What is your preferred start date (earliest start date - 9/11/2023)? _____ No preference

What is your preferred end date (latest end date - 12/15/2023)? _____ No preference

What are your preferred days of the week? Monday Thursday afternoon
(check all that apply; please be flexible. Tuesday Friday
Keep in mind that lectures are held most Wednesday No preference
Thursday mornings and on the second
Tuesday morning of each month.)

What is your preferred time of day? Morning Early Afternoon
 Late Afternoon Evening (dependent upon availability)

What is your minimum number of participants? _____

What is your maximum number of participants? _____

Are there any prerequisites for the participants? Please describe: _____

Venue request: No venue preference Turner Senior Resource Center
 Turner Senior Resource Center (**Hybrid**) Brookhaven Manor
 First Presbyterian Church Trinity Lutheran Church
 Washtenaw Community College University Commons
 Virtual only

(Note: Hybrid Study Groups will be decided on a case-by-case basis and will only be held at the Turner Senior Resource Center at present.)

Audio-visual equipment needs: TV/DVD Projector Speakers (for projector) Screen
*Study Group leaders must Hearing Loop Wireless Internet Access
bring their own laptop Other (specify): _____
if one is needed

Category: Art and Architecture Literature, Poetry, and Drama
 Current Events, Law, Policy, and Politics Music, Theater, and Film
 Foreign Language Religion, Philosophy, and Spirituality
 Group Facilitation Science and Mathematics
 History and Culture Social Science
 Hobbies, Games, and Sports Technology
 Investing, Economics, and Finance Writing

Have you previously taught an OLLI course? Yes (Please specify years and course names)_____

 No

How did you hear about leading an OLLI study group? Friend/acquaintance/OLLI member
 Flyer seen elsewhere (specify where) _____ Flyer seen at a lecture

Email

OLLI website

Other (please specify) _____

Any questions? Please contact:

**Ryan Luttermoser, OLLI Assistant Director
OLLI at the University of Michigan
A program of the Geriatric Center
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